



**BEAR CREEK LAKES**  
CIVIC ASSOCIATION

57 Pool Drive, Jim Thorpe, Pennsylvania 18229  
(570) 325-3334

**BCLCA**

**Lifeguard Application**  
**SUMMER EMPLOYMENT YEAR: 2024**

Name: \_\_\_\_\_ Age: \_\_\_\_\_ DOB: \_\_\_\_\_

Address (BCLCA, if applicable): \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Returning Lifeguard  Yes  No      Tee Shirt Size: \_\_\_\_\_ Sweatshirt Size: \_\_\_\_\_

**Experience:** *List all jobs that you hold or have previously held, including number of years and job position. (Please include start and ending dates)*

**PLEASE LIST CURRENT JOBS THAT YOU PLAN TO HOLD DURING THE SUMMER MONTHS, IN ADDITION TO SPORTS AND/OR PRIOR COMMITMENTS, AND INTENT TO WORK MORE THAN ONE JOB**

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_

**References:** *Include names, titles, and contact information. If past experience, please include one reference from that location. Please avoid immediate family members or friends under the age of 18.*

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_

**Do you currently hold valid American Red Cross training in lifeguarding, CPR, AED, and first aid?**

YES  NO (If YES, please attach a copy of your certification to this application)

Please read the following statements carefully:

- I understand that I am required to be available to work from Memorial Day weekend through Labor Day
- I understand that this job will require weekend and evening shifts
- I understand that I am responsible for my own transportation throughout the development
- I understand that I must complete bi-weekly in-service training sessions
- I understand that I need to follow and enforce all rules set forth by BCLCA
- I understand that I cannot have more than ten (10) vacation days in total throughout the entire summer, and all vacation days must be submitted for approval prior to being taken.

*By signing this application, you agree to all of the above statements, including listed statements on page 1, and have verified that all of the above information is entered correctly to the best of your knowledge. You also understand that this application does not guarantee a position as a BCLCA employee, and that an interview may be scheduled.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Return completed application by April 1, 2024, to:**

**Bear Creek Lakes Civic Association  
Attn: Linda Sott  
57 Pool Drive  
Jim Thorpe, PA 18229  
[bclca@ptd.net](mailto:bclca@ptd.net)**

**Please submit ONLY pages 1 and 2 of the application**

**ALL other documentation required by BCLCA must be submitted by May 1, 2024**

**BCLCA prohibits discrimination against and harassment of any employee or any applicant for employment because of race, color, national or ethnic origin, age, religion, disability, sex, sexual orientation, gender identity and expression, veteran status or any other characteristic protected under applicable federal or state law.**

## **PLEASE REVIEW ALL STATEMENTS CAREFULLY**

### **Applicant Requirements:**

- All applicants must be 15 years of age or older prior to start of employment.
- All applicants **MUST** be American Red Cross Lifeguard, CPR, AED, First Aid certified.
- Applicants must receive appropriate clearances before employment. Clearances required through BCLCA include a criminal record check, fingerprinting, and child abuse clearance through the State of Pennsylvania, regardless of age. Reimbursement available pending results.
- Applicants should demonstrate strong problem-solving skills.
- Applicants should demonstrate the ability to lead and self-motivate, with the ability to work without supervision.
- Applicants should be interested in joining a team-based staff.
- Applicants should demonstrate strong physical ability, with interest in swimming/aquatics.
- Applicants must have a personal, direct deposit banking account.
- Applicants must be able to work weekends/evening shifts/holidays.

### **Lifeguard Duties and Responsibilities:**

- Provide injury prevention and management skills throughout BCLCA.
- Maintain constant surveillance of patrons in the facility.
- Perform daily maintenance tasks to ensure a safe and clean environment for the members and guests. Duties consist of cleaning restroom facilities, skimming pool, and beach maintenance including, but not limited to, raking, sweeping, and/or fecal clean-up.
- Respond to a medical emergency calmly and effectively per training.
- Implement and enforce all rules set forth by BCLCA and the management team.
- Demonstrate workplace safety and infectious disease prevention set forth by OSHA.
- Abide by all certification rules and regulations set forth by the American Red Cross or certifying organization.
- Possess and demonstrate good communication and verbal skills.
- Prepare and maintain accurate medical documentation and activity reports.
- Present a professional appearance and attitude and maintain a high level of customer service.
- Ability to work efficiently and collaboratively with other lifeguards and staff members.
- Perform other duties as assigned by the management team.